

P R E S E N T

Parish Councillors: S Peirson (in the Chair), A Baker, B Dickinson, P Gorton, R Howe, P Langley, J Powell and E Sutcliffe

Clerk to the Council: L Spruce-Wan

Also in Attendance: East Riding of Yorkshire Councillor Stewart

05/24/1 **APOLOGIES**

Apologies for absence was received from Cllr Arandle.

05/24/2 **DECLARATION OF INTERESTS**

RESOLVED: a) that Cllr Baker declared an interest in the Tennis Club;
b) that Cllr Gorton declared an interest in the Allotments;
c) that Cllr Peirson declared an interest in the Allotments.

05/24/3 **REGISTER OF INTERESTS**

The Clerk had previously circulated the forms for completion and advised that everyone should return them to the Clerk within 28 days.

05/24/4 **ELECTION OF CHAIR**

Cllr Peirson nominated Cllr Langley as Chair, this was seconded by Cllr Sutcliffe. Councillors unanimously agreed to elect Cllr Langley as Chair.

Cllr P Langley (in the Chair)

05/24/5 **ELECTION OF VICE-CHAIR**

Cllr Baker nominated Cllr Peirson as Vice-Chair, this was seconded by Cllr Powell. Councillors unanimously agreed to elect Cllr Peirson as Vice-Chair.

05/24/6 **ELECTION OF THREE REPRESENTATIVES TO THE SPORTSFIELD MANAGEMENT COMMITTEE**

The following names were proposed and agreed; Cllr Baker, Cllr Powell and Cllr Sutcliffe

RESOLVED: that the above-named people be appointed.

05/24/7 **ELECTION OF TWO REPRESENTATIVES TO THE CHRISTMAS LIGHTS COMMITTEE**

The following names were proposed and agreed; Cllr Peirson and Cllr Sutcliffe.

RESOLVED: that the above-named people be appointed.

05/24/8 **MINUTES**

RESOLVED: that the minutes of the meeting held on 16th April 2024 be confirmed and signed by the Chair.

05/24/9 **MATTER ARISING NOT COVERED BY THE AGENDA**

a) Minute 02/24/120

The Clerk discussed the repairs needed to the roof of the bus shelter. She advised that she had contact two companies; the first was unable to carry out the work needed and the second had provided a quote which had been circulated. It was agreed that a further two quotes be obtained.

b) Minute 03/24/134 b ii)

Cllr Baker confirmed that he had spoken to the Gosling family and they had expressed a desire to continue with the installation of a bench. The East Riding of Yorkshire Council (ERYC) had agreed to the site on the grass at the top of Canada Drive. Cllr Baker advised that the cost of the plinth was approximately £150.00 and the Clerk would obtain a quote for a bench, similar to the others in the village. Cllr Baker reported that the Gosling family were willing to make a donation to the Parish Council towards the cost of the bench, plinth and installation.

RESOLVED: a) that the Clerk obtain two further quotes for the repairs to the bus shelter;
b) that the Clerk obtain a quote for the new bench and liaise with the Gosling family.

05/24/10 **EAST RIDING OF YORKSHIRE COUNCIL MATTERS**

a) Ward Councillor Update

ERY Cllr Stewart advised that she had not received any further information regarding the pathway from Canada Drive to Hudson Way. She agreed to chase the information. Councillors commented on the delays and years taken to progress the pathway. Councillors requested that the Clerk make a complaint to ERYC.

ERY Cllr Stewart reported that the extra-ordinary general meeting of the Council was scheduled for 16th May 2024 to discuss the recent Devolution Deal.

ERY Cllr Stewart commented on the plans received from Risby Homes regarding the planning application for Canada Drive. Councillors requested that ERY Cllr Stewart request that a committee be called in relation to the plans.

b) Anti-Social Behaviour Update

A report of the incidents of anti-social behaviour in the area for the period 1st October 2023 to 31st March 2024 had been circulated.

Councillors noted that it was possible to make a request to the ERYC for Community Payback. Councillors requested that two requests be made, firstly, for the footpath along Malton Road (alongside the Golf Club) be cleared to enable people to use it. Secondly, that the brambles along the nature trail be cut back and cleared.

c) Village Green Lighting

The Clerk reported that she had received and circulated the quote from ERYC to install a new street light along the village green, a total installation cost of £2,471.55

plus VAT. She advised that she had queried who would be responsible for ongoing electricity costs and noted that the lamp post would be added to the current SLA with ERYC, similar to the Sportsfield Drive, and the electricity charges would be invoiced to the Parish Council. Councillors discussed the costs and the improvement the lighting would make to the area. Councillors agreed to accept the quote and proceed with the installation.

- RESOLVED:
- a) that the above correspondence be received;
 - b) that the Clerk complain to ERYC regarding the length of time taken to progress the footpath between Canada Drive and the Hudson Way;
 - c) that the Clerk request two projects for Community Payback;
 - d) that the quote for new the lighting installation on the village green be approved.

05/24/11 **CORRESPONDENCE RECEIVED**

a) Gym and Play Park Inspection

Councillors discussed the findings of the recent Gym and Play Park inspection. The Clerk highlighted the areas which had caused concern. Councillors discussed the possibility of a maintenance contract for the gym and play park equipment, the Clerk agreed to investigate that further.

i) Gym

It was noted that the foundations of both the chest press and pull-down challenger required attention. Cllr Baker confirmed that he would contact the supplier of the equipment for a quote. The Clerk advised that she would contact ERYC and The Play Inspection Company to request details of contractors that could supply a quote.

ii) Play Park

It was highlighted that the chains on the 1 bay 2 seat (cradle) were worn. It was agreed that replacement chains be purchased and replaced.

b) Local Government Boundary Commission

Councillors agreed to defer the Local Government Boundary Commission to the next meeting.

c) Minster Rail Campaign

Cllr Howe gave an update on the campaign, having attended the AGM in April. He explained that the campaign was seeking funding from the HS2 "fund" to prepare a Strategic Outline Business Case. It was not likely that there would be any substantive developments until the funding was secured. That may take some time, and there was the additional risk associated with a potential change of government who may have other priorities.

- RESOLVED:
- a) that the above correspondence be received;
 - b) that the Clerk investigate the cost of a maintenance contract for the gym and play park;
 - c) that Cllr Baker contact the supplier of the gym equipment for a quote;
 - d) that the Clerk contact ERYC and Play Inspection Company to request details of contractors regarding the gym equipment;
 - e) that replacement chains be purchased and replaced on the play park 1 bay 2 seat (cradle);

- f) that the Local Government Boundary Commission be deferred to the next meeting.

05/24/12 **EMERGENCY PLAN**

The Clerk has circulated the revised Emergency Plan. It was noted that the details of the Chair had changed. Councillors agreed to approve the revised Emergency Plan, subject to the amendment of the Chair's details.

RESOLVED: that subject to the amendment to the Chair's details the Emergency Plan be approved.

05/24/13 **FINANCE**

a) Accounts for payment

The following payments were agreed:

L Spruce-Wan	Salary & Expenses April	£	518.92
C Exelby	Pavilion Cleaning & Expenses April	£	51.86
ERYC	Disposal of Commercial Waste	£	179.62
Peter Wardale	Nest Plates	£	37.44
HSBC	Bank Charges	£	10.00
G O Foster	Grasscutting	£	256.80
Steve Minney	Pond Pump Accessories	£	140.06
British Gas	Pond Supply 1/4/24 – 1/5/24	£	18.46
Play Inspection Company	Gym & Play Park Inspection	£	183.60
HMRC	PAYE	£	256.40
ERNLCCA	Training Course	£	24.00
Cherry Burton Village Hall	Hire for April meetings	£	57.76
Councillor Baker	Nest Boxes	£	66.00
Beverley Joinery	Pavilion Repair	£	200.00
Business Stream	Allotment Water	£	79.49

b) Annual Governance and Accountability Return

The Clerk advised that the internal audit of the annual accounts had been completed. The Chair requested further documentation before the Annual Governance Statement be approved. It was agreed that the approval be deferred to the next meeting.

RESOLVED: that the Annual Governance and Accountability Return be deferred to the next meeting.

05/24/14 **VILLAGE INFRASTRUCTURE**

a) Planning

i. 24/01179/TCA – 3 Main Street, Tree works in Conservation Areas

The request had been circulated to all Councillors. No comments were made.

ii. 24/00953/PLF – The Spinney, 5 Highcroft, First Floor Extension

The request had been circulated to all Councillors. No comments were made.

iii. 24/01220/PLF – Raventhorpe Cottage, Single Storey Extension

The request had been circulated to all Councillors. No comments were made.

b) Sportsfield

Cllr Baker reported that the football pitches had recently been drained and advised that he was investigating with the Football Association whether any grants were available for further improvements.

Cllr Baker confirmed that a decision should be received at the end of May regarding the funding application for the pavilion refurbishment.

Cllr Baker advised that the Tennis Club had requested access to the light control box to manually switch the lighting on and off. Cllr Baker explained that there were health and safety concerns and explained that it was proposed that named people would be able to gain access once appropriate training had been received. It was agreed that a list of those named people and the training log be issued to the Clerk.

Councillors were informed that a quote had been received to spray weedkiller on the car park, pavilion and around the MUGA and tennis courts. The quote received was felt to be high and was not accepted.

Councillors discussed the trees which required attention and commented that those trees would be marked in paint to identify them for the tree surgeon.

Councillors discussed the Sportsfield Management Committees accounts and the monies charged to the different users and commented on the proportionality of the facilities used and the monies charged. Cllr Baker confirmed the charges would be discussed at the next committee meeting.

c) Allotments

Cllr Peirson reported that there had been an informal meeting of allotment holders and noted that they had been notified that inspections were due to be completed in May. Councillors Peirson and Sutcliffe agreed to conduct the inspections.

Cllr Peirson advised that he had attended allotment training relating to inspections. He also noted that the training discussed public liability and advised that that had been raised with holders.

The Clerk advised that she had received an application for a structure constructed of a steel frame and a polyethylene cover. Councillors approved the application subject to the structure being removed at the end of the tenancy and if not the cost of removal would be charged.

d) Play Park

The Clerk advised that the new signage had been received.

The Clerk confirmed that she had contacted ERYC regarding the damaged bin and advised that the replacement would be installed within two weeks.

- RESOLVED:
- a) that planning application 24/01179/TCA – 3 Main Street, Tree works in Conservation Areas be received;
 - b) that planning application 24/00953/PLF – The Spinney, 5 Highcroft, First Floor Extension be received;
 - c) that planning application 24/01220/PLF – Raventhorpe Cottage, Single Storey Extension be received.

05/24/15 **COMMUNITY ISSUES**

a) Flooding

Councillors discussed Yorkshire Water's admission of infiltration problems and highlighted that the issue did not appear in their business plan. Councillors agreed to write to Yorkshire Water and OFWAT regarding the issues faced in the villages. Cllr Peirson agreed to draft a response.

b) Pond

Cllr Baker advised that he had spoken to Burnby Hall in Pocklington regarding a donation of water lilies for the village pond. Following a discussion he was advised to contact again in September.

Councillors were informed that Beverley Joinery had hoped to return during the first week of June to completed the works to the fence. Mr Gibson had confirmed that, weather permitting, the painting would be completed before they returned.

RESOLVED: that Cllr Peirson draft a response to Yorkshire Water and OFWAT.

05/24/16 **COUNCILLOR TRAINING AND DEVELOPMENT**

The Clerk informed Councillors of the training opportunities available.

05/24/17 **NEXT MEETING**

RESOLVED: that the next meeting be held on Tuesday, 11th June 2024, 7.30 pm at the Sportsfield.

There being no further business, the meeting closed at 9.25 pm.

Chair's Signature – 11 June 2024