

P R E S E N T

Parish Councillors: S Peirson (in the Chair), B Dickinson, R Howe, J Powell and E Sutcliffe

Clerk to the Council: L Spruce-Wan

Also in Attendance: East Riding of Yorkshire Councillor Stewart and 2 members of the public

10/23/57 **APOLOGIES**

Apologies for absence were received from Cllrs Arandle and Baker.

10/23/58 **DECLARATION OF INTERESTS**

RESOLVED: that Cllr Peirson declared an interest in the Allotments.

10/23/59 **ELECTION OF CHAIR**

Councillors discussed the vacancy of Chair. It was agreed to defer the item to the next meeting.

RESOLVED: that the Election of Chair be deferred to the next meeting.

10/23/60 **COUNCILLOR VACCANCIES**

The Chair welcomed Mr Langley to the meeting. The Clerk has previously circulated Mr Langley's email which expressed his desire to become a Councillor. Councillors unanimously agreed to co-opt Mr Langley as a Parish Councillor.

RESOLVED: that the co-option of Mr Langley be noted.

10/23/61 **MINUTES**

RESOLVED: that the minutes of the meeting held on 12th September 2023 be confirmed and signed by the Chair.

11/22/62 **MATTERS ARISING NOT COVERED ON THE AGENDA**

Minute 09/23/49

Councillors discussed the overgrown hedges along Etton Road and it was noted that a farmer had a legal duty to cut back the overgrown areas and if they failed in their duty the East Riding of Yorkshire Council (ERYC) could enforce them to act. Cllr Peirson confirmed he would speak to the landowner concerned before any further action was taken.

10/23/63 **EAST RIDING OF YORKSHIRE COUNCIL MATTERS**

a) Ward Councillor Update

Councillors queried whether there had been an update regarding the footpath between Canada Drive and Hudson Way. ERY Cllr Stewart advised that she had not

received any correspondence. She agreed to chase again and if no response refer the query to the Director.

ERY Cllr Stewart reported that a Shared Prosperity Fund was available to the fund certain projects within the East Riding of Yorkshire. She highlighted that time restrictions were in place and projects had to be completed within 12 months.

ERY Cllr Stewart left the meeting.

b) Annual Snapshot of Rough Sleepers

Details of the Annual Snapshot of Rough Sleepers had been circulated to Councillors. The Clerk advised that the date for the survey was the evening of Thursday, 9th November 2023 and requested that any instances should be reported to the Clerk to report to the ERYC.

c) East Riding Minimum Operating Standards (ERMOS)

Councillors were advised that the annual application for ERMOS had been received. It was agreed that the Clerk would complete and return to ERYC.

d) Festive Lights Permit

It was noted that a permit was not required for the village.

e) Overview and Scrutiny Committee

Councillors discussed the Council Speed Management Policy based on the results from the speed survey conducted on Bishop Burton Road in 2021. The results based on the policy deemed that it was acceptable for 15% of traffic to travel over 36.7mph. Councillors agreed that a topic for scrutiny was whether ERYC reviewed the policy to confirm what is considered a reasonable percentage.

f) Safeguarding Guidance: Children and Young People

The Safeguarding Guidance: Children and Young People had been circulated to Councillors. No comments were made.

g) Standards Committee

Details regarding two vacancies on the Standards Committee had been circulated to Councillors.

RESOLVED: a) that the above correspondence be received;
b) that the Clerk complete and return the Annual Snapshot of Rough Sleepers;
c) that the Clerk complete and return the ERMOS application form;
d) that the Clerk suggest the topic to the Overview and Scrutiny Committee for discussion.

10/23/64

CORRESPONDENCE RECEIVED

a) Household Support Fund for Oil Customers

Details regarding the household support available for oil customers had been circulated. The support offered was noted and it was felt it would be beneficial to parishioners. It was agreed that the information be published on the website and Facebook.

b) Royal British legion

Councillors confirmed that a poppy wreath be purchased for the upcoming Remembrance Service; a donation of £60.00 was agreed.

- RESOLVED: a) that the above correspondence be received;
b) that the Clerk publish details regarding the household support fund on the website and Facebook;
c) that the Clerk purchase a poppy wreath.

10/23/65 **TRAFFIC MANAGEMENT AND SPEED SURVEY**

The Clerk advised that further details regarding the speed surveys has been received. She confirmed that it was not possible to conduct a survey at Bishop Burton Road as one had been conducted within five years.

Further details had been requested to pin point the exact location of the other speed survey. Councillors confirmed that the survey would be conducted at the nearest lamp post following 100 metres from the change in speed on Highgate. The Clerk would confirm the location of the lamp post and contact ERYC.

Details regarding how to obtain a permanent speed camera was deferred to the next meeting.

- RESOLVED: a) that the Clerk provide ERYC with further details of the location for the speed survey along Highgate;
b) that permanent speed cameras be deferred to the next meeting.

10/23/66 **FINANCE**

a) Accounts for payment

The following payments were agreed:

L Spruce-Wan	Salary & Expenses September	£	231.75
C Exelby	Pavilion Cleaning September	£	29.76
Zurich	Increased Premium	£	313.29
Drewery Electrical Ltd	Defibrilator Installation	£	180.00
G O Foster	Grasscutting September	£	252.00
Greensleeves	Sportsfield Weed Control	£	48.00
Npower	Sportsfield Approach 1/7/23–30/9/23	£	86.35
British Gas	Pond Supply 1/9/23 – 1/10/23	£	20.65
ERYC	Sportsfield Half Year Rent	£	1,300.00
ERYC	Waste Collection	£	11.38
ERYC	Pension fund contributions	£	663.33
HSBC	Bank Charges	£	12.00

b) Quarterly Update

The Clerk had circulated the quarterly update and discussed the current budget.

10/23/67 **VILLAGE INFRASTRUCTURE**

a) Planning

i. 23/02644/PLF – The Cottage Grange Farm – Single Storey Extension

The notice had been circulated to all Councillors. No comments were made.

ii. 23/02764/TCA – 19 Highgate – Fell Pine Tree

The notice had been circulated to all Councillors. No comments were made

iii. Draft Design Code Consultation

Details of the consultation period had been circulated to Councillors. No comments were made.

b) Sportsfield

Cllr Langley reported a number of trees around the Sportsfield needed to be surveyed and possibly cut back. Cllr Peirson agreed to liaise with a tree surgeon for further advise and a quote for any works needed.

c) Allotments

The Chair informed Councillors of the allotment meeting prior to the meeting. The need to inspect allotments was highlighted and noted that a committee was required to include Councillors and allotment holders to perform the inspections regularly. Councillors agreed to set up a committee.

The Chair also commented that an extension to the current water system was needed which would involve the purchase of pipe, a tap, a post and the cost of a plumber to install. Councillors agreed to the request.

d) Dog Walking Field

The Chair confirmed that the springs had been installed on the gates.

The length of the grass on the field was raised. Councillors requested that a cut be arranged as soon as possible.

Councillors raised a concern regarding the use of the field as a car park and whether restrictions such as a post to block access should be sought. A Councillor commented that it may have been agreed to park there as an overflow. The Clerk agreed to contact Cllr Baker and seek clarification.

- RESOLVED:
- a) that planning notification 23/02644/PLF – The Cottage Grange Farm – Single Storey Extension be received;
 - b) that planning notification 23/02764/TCA – 19 Highgate – Fell Pine Tree be received;
 - c) that Cllr Peirson agreed to liaise with a tree surgeon for further advise and a quote for any works needed;
 - d) that a committee for the inspection of allotments be approved;
 - e) that the purchase of pipe, a tap, a post and the cost of a plumber be approved;
 - f) that a cut of the dog walking field be arranged;
 - g) that the Clerk contact Cllr Baker regarding the parking on the dog walking field.

10/23/68

COMMUNITY ISSUES

Pond

Councillors discussed the need to tidy the pond and had hoped to do this over the next couple of weeks.

Standing Orders Suspended

Mr Minnie addressed the meeting. He gave a presentation of a proposal to create a focal point of the pond to include a fountain and a floating duck house. He explained the requirements of the pump to feed the fountain and provided an approximate cost of the equipment, £1,780.00 plus electricity costs. He commented that the use of a fountain would aerate the water and help with the current state of the pond. In addition, he requested that a bench be sited to face the pond in front of the rectory. Councillors thanked Mr Minnie for the proposal and agreed in principle, subject to a depth survey of the pond and approval for the bench from ERYC.

- RESOLVED: a) that the proposal for the pond be approved, subject to a depth survey and approval to site the bench;
b) that the Clerk contact ERYC to enquire about siting a new bench.

Standing Orders Reinstated

06/23/69 **PARISH COUNCIL DOCUMENT REVIEW**

Councillors conducted the quarterly review of the Village Plan.

10/23/70 **COUNCILLOR TRAINING AND DEVELOPMENT**

The Clerk informed Councillors of the training opportunities available.

10/23/71 **NEXT MEETING**

- RESOLVED: that the next meeting be held on Tuesday, 14th November 2023, 7.30 pm at the Sportsfield.

There being no further business, the meeting closed at 10.00 pm.

Chair's Signature – 14 November 2023